



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

OFFICE MEMORANDUM  
OM No. 039, s. 2021

12 May 2021

**TOP MANAGEMENT MEETING IN PREPARATION FOR THE 4TH DIVISION ONLINE MANCOM  
WITH THE SCHOOL HEADS**

**TO: OIC-Assistant Schools Division Superintendents,  
Curriculum Implementation Division Chief,  
School Governance and Operations Division Chief,  
Section/Unit Heads,  
All Others Concerned**

In reference to the the above subject, please be advised to attend the meeting on Friday, **May 14, 2021 at 9:00am via Zoom with User ID: 971 6067 8301 and PW: 12345.**

All expenses relative to this activity shall be chargeable against local fund subject to usual accounting and auditing procedures.

Attendance is a must. For strict compliance.

**ELIAS A. ALICAYA JR. EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



OSDSsvd05/12/2021

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